

**Any Lengths Online AA Group
Business Meeting Minutes - Saturday, December 26, 2020**

Reports:

- × **Treasury** -- Kris E: Contributions for December were \$137 and the total member contributions for 2020 came to \$1,950. After paying most reimbursements we closed the year out with a total available balance of \$1,635.75, which includes a \$700 prudent reserve. Operating expenses are expected to be significantly higher in 2021 due, in part, to major start-up discounts we were able to take advantage of in our first year online.
- × **Website** -- Pat D: Any Lengths "v2.0" is in the planning phase and will include a lighter, faster theme (framework) and will be spread out more over additional pages to not have so much content on the homepage. Also the PoA attendance verification form has been misused by some people not attending full meetings; Pat suggested posting group policy; addressed under new business.
- × **Coins & Birthdays**, Kris E: Kris sent out numerous chips in December. She talked about wanting to get more people interested and involved in celebrating their milestones & birthdays with so many new people; she will also talk about/announce it more in meetings.

OLD BUSINESS:

- × **Room Open Before/After Meetings:** Text has been added to all scripts to inform members about the meeting room opening early every day, and also open for ~15 minutes after meetings end; "parking lot" verbiage was changed to "fellowship."
- × **Ongoing Internet/Data Costs:** The group voted to reimburse Pat D \$25 per month (\$75 paid quarterly) for the estimated monthly cost he reported for out-of-pocket expenses for data usage managing Any Lengths email communications and all website work. *Motion passed; all voted in favor.*
- × **Retroactive to October:** The group further decided to make retro-active this reimbursement, payable now, to cover \$75 for Q4/2020. *Motion passed; all voted in favor.*
- × **Any Lengths Group Logo:** Updating/changing our logo for the website and various group docs – topic previously tabled - Pat, Sarah & Eileen volunteered to collaborate and present some ideas at the next business meeting for a new logo to replace the chair logo.

A. NEW BUSINESS:

1. **New rotation of chairs - all voted in favor:**
 - **Victoria H..... Sunday**
 - **Al H Monday**
 - **Melody Tuesday (added)**
 - **JC Wednesday**
 - **Will H..... Thursday**

- **Rose M** **Friday**
- **Hawk**..... **Saturday**

2. Meeting Chair Attendance at Business Meetings – group discussed and agreed that a chairperson’s attendance at business meetings should be mandatory so that each can help communicate important group decisions and important changes, as well as to communicate meeting health at the business meetings. If unable to make it, it is their responsibility to have a back-up proxy attend. *Motion passed; all voted in favor.*

3. PoA Policy Statement (Pat D) - For our meeting attendance verifications or PoA (Proof of Attendance) program - online version of “court cards” - we need to post a firm policy to stop/prevent sporadic ongoing misuse of our form:

- Discussed adding a policy that includes a clear statement of agreement between the group and anyone receiving verification emails, something to the effect of “Your use of this form we accept as your agreement to :
 - Arrive on time for the beginning of the meeting and stay until the meeting has ended;” (eg. attend the full 1-hour meeting - excluding rare occasions when a prearrangement has been made);
 - Use the PoA form only for **full** meetings attended;”
 - Use the PoA form only **after** a meeting; not during and not before;”
 - Do not fill out a form request for any meetings you did not attend.”

Anyone who fails to adhere to this policy, we reserve the right to remove them from the PoA program. They remain welcome to attend, but we will no longer monitor their attendance or provide verifications. *Motion passed; all voted in favor.*

4. General Health of Our Meetings & Group – Ongoing General Discussion - the “Host” role was discussed; previously managed by Pat, then Ken; now Sarah and Mike have been added for a team of four. Having four people share the load helps; also has led to some confusion with Tech Hosts if nobody knows who the Host is and if the Host role is not clear. Suggestion was made to train up more Tech Hosts to eventually groom more hosts; suggested also was the need to add a Host column to the daily service roster to make clear who each daily host is, so daily teams are aware and so that no one is stepping on other service members toes.

Meeting closed with the Responsibility Statement and was adjourned.

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## Any Lengths Group Treasury

| <b>DECEMBER 1, 2020 - DECEMBER 31, 2020</b> |    |                 |
|---------------------------------------------|----|-----------------|
| Beginning Balance on December 1, 2020       | \$ | 1,498.75        |
| December Contributions Received             | \$ | 137.00          |
| Debits                                      | \$ | 0.00            |
| Reimbursements                              | \$ | 0.00            |
| Prudent Reserve                             | \$ | 700.00          |
| Contributions Distributed                   | \$ | 0.00            |
| Available Balance on December 31, 2020      | \$ | <b>935.75</b>   |
| <b>2020 YEAR TO DATE</b>                    |    |                 |
| Beginning Balance on July 1, 2020           | \$ | <b>436.00</b>   |
| Contributions Received (includes the \$436) | \$ | <b>1,950.00</b> |
| Debits                                      | \$ | - 22.00         |
| Reimbursements                              | \$ | - 292.25        |
| Prudent Reserve                             | \$ | - 700.00        |
| Contributions Distributed                   | \$ | <b>0.00</b>     |
| Available Balance on December 31, 2020      | \$ | <b>935.75</b>   |